



St. Aloysius College

Elthuruth, Thrissur, Kerala - 680 611, India

Affiliated to the University of Calicut & Aided by the Govt. of Kerala
Reaccredited by NAAC in the Third Cycle with Grade B++
www.staloyuselt.edu.in

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE – IQAC MEETING

Sir/Madam

There will be an IQAC meeting at 3.15 pm on 6th June 2022 at IQAC Office. All members may kindly make it convenient to attend the meeting.

Agenda:

1. Action plan of the departments
2. Teaching Staff & Non-Teaching Staff Orientation and staff welfare Programmes
3. Feedback analysis
4. Flipped Classroom Implementation
5. Job Carnivals
6. Physical and mental wellness measures
7. SQAC
8. other relevant matters if any in the new academic year

Members

1) Dr. Chacko Jose P	Principal
2) Dr. Libison K B	Co-ordinator, IQAC
3) Mr. Melvin Luke George,	Dept. of History
4) Mr. Raveesh Varrier	Dept. of Mathematics
5) Ms. Vineetha Davies	UGC Librarian
6) Dr. Sinto Jacob	Dept. of Chemistry
7) Dr. Jijo Jacob	Dept of Chemistry
8) Dr. Sandhya Jayachandran	Dept. of Chemistry
9) Mr. Jain J Therattil	Dept. of Zoology
10) Dr. Anju Elsa Tom	Dept. of Physics
11) Dr. Atheetha K Unni	Dept. of English
12) Ms. Nanet Joy,	Dept. of Commerce
13) Rev. Fr. Arun Jose	Representative of the Management
14) Mr. Joy	Office Superintendent
15) Dr. Sijo Varghese	Alumni Representative
16) Ms. May Joy	External Member, Industrialist
17) Abinand Jayan	Student Representative
18) Mr. Venugopal	PTA Representative
19) Smt. Laly James	External Member

Dr. Libison K B
IQAC Co-ordinator



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Principal
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING HELD ON 6TH JUNE 2022

Members Present

1) Dr. Chacko Jose P	Principal
2) Dr. Libison K B	Co-ordinator, IQAC
3) Mr. Melvin Luke George,	Dept. of History
4) Mr. Raveesh Varrier	Dept. of Mathematics
5) Ms. Vineetha Davies	UGC Librarian
6) Dr. Sinto Jacob	Dept. of Chemistry
7) Dr. Jijo Jacob	Dept. of Chemistry
8) Dr. Sandhya Jayachandran	Dept. of Chemistry
9) Mr. Jain J Therattil	Dept. of Zoology
11) Dr. Atheetha K Unni	Dept. of English
12) Ms. Nanet Joy,	Dept. of Commerce
13) Rev. Fr. Arun Jose	Representative of the Management
14) Mr. Joy	Office Superintendent
16) Ms. May Joy	External Member, Industrialist
17) Abinand Jayan	Student Representative
18) Mr. Venugopal	PTA Representative
19) Smt. Laly James	External Member

Minutes:

The meeting started with a silent prayer.

1. Annual Action Plan Review:
 - IQAC evaluate, Reviewed and finalized action plans submitted by all departments.
 - Ensured alignment with college goals and accreditation requirements. A team of students nominated based on their academic and co-curricular performance to Student Quality Assurance Cell (SQAC) to make more productive involvement of student community in the quality enhancement and accreditation process of the institution
2. Teaching Staff Orientation Program:
 - Discussed and finalized the schedule and topics for the orientation program.
 - Assigned responsibilities to faculty members for conducting sessions.



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3. Non-Teaching Staff Orientation Program:
 - Coordinated with office staff for necessary arrangements.
4. The feedback from various stakeholders was discussed and analysed in the meeting
5. Yoga Practice and similar capacity building and skill enhancement activities
 - Discussed the inclusion of yoga practice for staff and students.
 - Planned sessions and frequency.
6. Flipped Classroom Implementation:
 - Discussed the implementation of the flipped classroom model.
 - Identified pilot departments and planned for training and necessary arrangements.
7. Job Carnivals:
 - Discussed the organization of job carnivals for students.
 - Identified potential employers and finalized the schedule.


The meeting ended with a vote of thanks by IQAC co-ordinator at 4.45 pm

Action Taken Report

- 15th July 2022-The orientation program was successfully conducted as scheduled. Topics were covered as planned, and faculty members responsible for sessions delivered effectively.
- 15th July 2022-The orientation program for non-teaching staff was conducted on the specified date. Coordination with HR ensured smooth arrangements and participation.
- 2nd July 2022-The job carnival "Avodha" took place on the planned date. Several employers participated, providing opportunities for students. The event was well-received.
- 21st July 2022-Yoga practice sessions were conducted for staff and students as planned. Participation was encouraging, and the feedback was positive.
- 13th July 2022-Progress has been made in implementing the flipped classroom model. Economics department have conducted it.

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IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE – IQAC MEETING

Sir/Madam

There will be an IQAC meeting at 3.15 pm on 15th July 2022 at IQAC Office. All members may kindly make it convenient to attend the meeting.

Agenda:

- 1) Analysis of programmes organized by the departments
- 2) PTA Meeting
- 3) Discussion on MoU's with Various institutions/Colleges
- 4) Invited Lectures
- 5) Training Session on Revised NAAC Accreditation Manual and SOP
- 6) Any other relevant matters

Members

- | | |
|-----------------------------|----------------------------------|
| 1) Dr. Chacko Jose P | Principal |
| 2) Dr. Libison K B | Co-ordinator, IQAC |
| 3) Mr. Melvin Luke George, | Dept. of History |
| 4) Mr. Raveesh Varrier | Dept. of Mathematics |
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| 7) Dr. Jijo Jacob | Dept of Chemistry |
| 8) Dr. Sandhya Jayachandran | Dept. of Chemistry |
| 9) Mr. Jain J Therattil | Dept. of Zoology |
| 11) Dr. Atheetha K Unni | Dept. of English |
| 12) Ms. Nanet Joy, | Dept. of Commerce |
| 13) Rev. Fr. Arun Jose | Representative of the Management |
| 14) Mr. Joy | Office Superintendent |
| 15) Dr. Sijo Varghese | Alumni Representative |
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING HELD ON 15th JULY 2022

Members Present

1) Dr. Chacko Jose P	Principal
2) Dr. Libison K B	Co-ordinator, IQAC
3) Mr. Melvin Luke George,	Dept. of History
4) Mr. Raveesh Varrier	Dept. of Mathematics
5) Ms. Vineetha Davies	UGC Librarian
6) Dr. Sinto Jacob	Dept. of Chemistry
7) Dr. Jijo Jacob	Dept of Chemistry
8) Dr. Sandhya Jayachandran	Dept. of Chemistry
9) Mr. Jain J Therattil	Dept. of Zoology
11) Dr. Atheetha K Unni	Dept. of English
12) Ms. Nanet Joy,	Dept. of Commerce
13) Rev. Fr. Arun Jose	Representative of the Management
14) Mr. Joy	Office Superintendent

Minutes of the Meeting:

The meeting started with a silent prayer. Principal welcomed the members to the meeting

- 5th Sem PTA Meeting:
 - Discussed arrangements and agenda for the 5th semester Parent-Teacher Association meeting.
 - Planned presentations and interactions to engage parents effectively.
- MoU's with Various institutions/Colleges:
 - Updated on the progress of Memorandums of Understanding (MoUs) with other colleges.
 - Discussed potential collaborations and benefits for students and faculty.

Dr. Libison K B
IQAC Co-ordinator




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3. Invited Lectures:

- Reviewed upcoming invited lectures and their relevance to the curriculum.
- Ensured coordination and logistical arrangements.

4. Training Session on Revised NAAC Accreditation Manual and SOP:

- Planned training sessions for teaching and non-teaching staff on the revised NAAC Accreditation Manual and Standard Operating Procedures (SOP).
- Allocated resources and trainers for effective delivery.


The meeting ended with a vote of thanks by IQAC co-ordinator at 4.30 pm

Action Taken Report:

- 18th July 2022: Successfully conducted the 5th semester PTA meeting. Agenda items were covered, and interactions were productive.
- 18th July 2022: Signed Memorandum of Understanding (MoU) with St. Thomas College, Thrissur, formalizing collaboration efforts.
- 27th July 2022: Conducted training session on the revised NAAC Accreditation Manual and SOP. Staff members were trained on the new guidelines and procedures.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE – IQAC MEETING

Sir/Madam

There will be an IQAC meeting at 3.15 pm on 1st September 2022 at IQAC Office. All members may kindly make it convenient to attend the meeting.

Agenda:


1. Observation of Important Days
2. Anti-Ragging Cell Activities
3. Placement Cell Activities Planning
4. Academic Exchange Programs
5. Industrial Visits
6. Programs for Newly Joined Students
7. Any other relevant matters

Members

1) Dr. Chacko Jose P	Principal
2) Dr. Libison K B	Co-ordinator, IQAC
3) Mr. Melvin Luke George,	Dept. of History
4) Mr. Raveesh Varrier	Dept. of Mathematics
5) Ms. Vineetha Davies	UGC Librarian
6) Dr. Sinto Jacob	Dept. of Chemistry
7) Dr. Jijo Jacob	Dept of Chemistry
8) Dr. Sandhya Jayachandran	Dept. of Chemistry
9) Mr. Jain J Therattil	Dept. of Zoology
11) Dr. Atheetha K Unni	Dept. of English
12) Ms. Nanet Joy,	Dept. of Commerce
13) Rev. Fr. Arun Jose	Representative of the Management
14) Mr. Joy	Office Superintendent
15) Dr. Sijo Varghese	Alumni Representative
16) Ms. May Joy	External Member, Industrialist
17) Abinand Jayan	Student Representative
18) Mr. Venugopal	PTA Representative
19) Smt. Laly James	External Member

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING HELD ON 1st SEPTEMBER 2022

Members Present

1) Dr. Chacko Jose P	Principal
2) Dr. Libison K B	Co-ordinator, IQAC
3) Mr. Melvin Luke George,	Dept. of History
4) Mr. Raveesh Varrier	Dept. of Mathematics
5) Ms. Vineetha Davies	UGC Librarian
6) Dr. Sinto Jacob	Dept. of Chemistry
7) Dr. Jijo Jacob	Dept of Chemistry
8) Dr. Sandhya Jayachandran	Dept. of Chemistry
9) Mr. Jain J Therattil	Dept. of Zoology
11) Dr. Atheetha K Unni	Dept. of English
12) Ms. Nanet Joy,	Dept. of Commerce
13) Rev. Fr. Arun Jose	Representative of the Management
14) Mr. Joy	Office Superintendent
15) Dr. Sijo Varghese	Alumni Representative

Minutes of the Meeting:

The meeting started with a silent prayer. IQAC co-ordinator welcomed the gathering

1. Observation of Important Days:
 - Discussed plans for observing important days such as Partition Remembrance Day, Independence Day, etc.
 - Coordinated activities and events with relevant departments and committees.
2. Anti-Ragging Cell Activities:
 - Reviewed and planned anti-ragging awareness programs and activities.
 - Ensured compliance with regulations and guidelines.
3. Placement Cell Activities Planning:
 - Discussed strategies and activities to enhance placement opportunities for students.
 - Coordinated with the placement cell and industry partners.



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4. Academic Exchange Programs:

- Reviewed current academic exchange programs and explored new opportunities.
- Coordinated with international partners and facilitated student and faculty exchanges.

5. Industrial Visits:

- Planned and scheduled industrial visits for various departments.
- Ensured educational value and safety of students during visits.

6. Programs for Newly Joined Students:

- Planned orientation programs and welcome events for newly joined students.
- Provided necessary information and guidance to help them settle in.


The meeting ended at 4.45 pm with a vote of thanks by the Dr. Sinto Jacob, IQAC joint-coordinator

Action Taken Report:

- 16th August: Observance of Partition Remembrance Day by the Department of History and Political Science in collaboration with IQAC.
- 22nd August: Anti-ragging awareness program titled "Ragging Breaks Lives, Not the Ice" conducted by the Anti-Ragging Cell.
- 29th August: Walk-in interview session conducted as part of placement cell activities.
- 19th September: Reflections on an academic exchange program with Dr. Shelley as the resource person, organized by IQAC.
- 23rd September: Industrial visits conducted by various departments including Commerce, Multimedia etc.
- 27th September: 'Vidhyarambam' for 1st-year students of the college

Dr. Libison K B
IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE – IQAC MEETING

Sir/Madam

There will be an IQAC meeting at 3.15 pm on 28th September 2022 at IQAC Office. All members may kindly make it convenient to attend the meeting.

Agenda:


1. Establishment of a Centre for Teaching Excellence and Educational Innovations
2. Various Workshops to be conducted in the departmentns
3. Social Outreach Programs
4. Peer Group Teaching
5. PTA Meeting
6. National Seminar by IQAC
7. Gender Sensitization Programs
8. Any other relevant matters

Members

- | | |
|-----------------------------|----------------------------------|
| 1) Dr. Chacko Jose P | Principal |
| 2) Dr. Libison K B | Co-ordinator, IQAC |
| 3) Mr. Melvin Luke George, | Dept. of History |
| 4) Mr. Raveesh Varrier | Dept. of Mathematics |
| 5) Ms. Vineetha Davies | UGC Librarian |
| 6) Dr. Sinto Jacob | Dept. of Chemistry |
| 7) Dr. Jijo Jacob | Dept of Chemistry |
| 8) Dr. Sandhya Jayachandran | Dept. of Chemistry |
| 9) Mr. Jain J Therattil | Dept. of Zoology |
| 11) Dr. Atheetha K Unni | Dept. of English |
| 12) Ms. Nanet Joy, | Dept. of Commerce |
| 13) Rev. Fr. Arun Jose | Representative of the Management |
| 14) Mr. Joy | Office Superintendent |
| 15) Dr. Sijo Varghese | Alumni Representative |
| 16) Ms. May Joy | External Member, Industrialist |
| 17) Abinand Jayan | Student Representative |
| 18) Mr. Venugopal | PTA Representative |
| 19) Smt. Laly James | External Member |

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING HELD ON 28th SEPTEMBER 2022

Members Present

1) Dr. Chacko Jose P	Principal
2) Dr. Libison K B	Co-ordinator, IQAC
3) Mr. Melvin Luke George,	Dept. of History
4) Mr. Raveesh Varrier	Dept. of Mathematics
5) Ms. Vineetha Davies	UGC Librarian
6) Dr. Sinto Jacob	Dept. of Chemistry
7) Dr. Jijo Jacob	Dept. of Chemistry
8) Dr. Sandhya Jayachandran	Dept. of Chemistry
9) Mr. Jain J Therattil	Dept. of Zoology
11) Dr. Atheetha K Unni	Dept. of English
12) Ms. Nanet Joy,	Dept. of Commerce
13) Rev. Fr. Arun Jose	Representative of the Management
14) Mr. Joy	Office Superintendent

Minutes of the Meeting

The meeting started with a silent prayer. IQAC co-ordinator welcomed the gathering

1. Establishment of a Centre for Teaching Excellence and Educational Innovations:

- Discussed the need for and benefits of a center focused on enhancing teaching practices and fostering educational innovations.
- Planned the structure, resources, and activities of the center.

2. Various Workshops:

- Identified topics and scheduled workshops to enhance the skills and knowledge of faculty members. Coordinated with experts and trainers for conducting workshops.

3. Social Outreach Programs:

- Reviewed ongoing social outreach programs and planned new initiatives.
- Evaluated the impact of existing programs and explored collaborations with NGOs and community organizations.



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4. Peer Group Teaching:

- Discussed the implementation of peer group teaching among faculty members.
- Shared best practices and experiences to improve teaching quality.

5. PTA Meeting:

- Planned the agenda and logistics for the upcoming Parent-Teacher Association meeting.
- Ensured effective communication and participation from both parents and teachers.

6. National Seminar by IQAC:

- Discussed the theme, schedule, and speakers for the national seminar.
- Planned promotional activities to attract participants from other institutions.

7. Gender Sensitization Programs:

- Reviewed and planned gender sensitization programs to create awareness and promote gender equality.
- Coordinated with relevant departments and organizations for effective implementation.


The meeting ended with a vote of thanks by Dr. Sinto Jacob, IQAC Joint co-ordinator at 4.30 pm

Action Taken Report:

- 15th October 2022: Inauguration of St. Chavara for Teaching Excellence and Educational Innovations (SCCTEEI) to support young teachers.
- Ongoing: "Padeyam" food distribution for the poor every Friday.
- 28th November 2022: National seminar by IQAC on "Quality Enhancement of Institutions of Higher Learning: Transformational Role of NEP 2020."
- Gender Sensitization Program: "Violence against Women" conducted by the PG Department of Chemistry.

Dr. Libison K B
IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE – IQAC MEETING

Sir/Madam

There will be an IQAC meeting at 3.15 pm on 2nd December 2022 at IQAC Office. All members may kindly make it convenient to attend the meeting.

Agenda:

1. Alumni Meet
2. Signing of Mo U's
3. Social Outreach Programs
4. Certificate Courses
5. National and International Seminars
6. Any other relevant matters

Members

- | | |
|-----------------------------|----------------------------------|
| 1) Dr. Chacko Jose P | Principal |
| 2) Dr. Libison K B | Co-ordinator, IQAC |
| 3) Mr. Melvin Luke George, | Dept. of History |
| 4) Mr. Raveesh Varrier | Dept. of Mathematics |
| 5) Ms. Vineetha Davies | UGC Librarian |
| 6) Dr. Sinto Jacob | Dept. of Chemistry |
| 7) Dr. Jijo Jacob | Dept of Chemistry |
| 8) Dr. Sandhya Jayachandran | Dept. of Chemistry |
| 9) Mr. Jain J Therattil | Dept. of Zoology |
| 11) Dr. Atheetha K Unni | Dept. of English |
| 12) Ms. Nanet Joy, | Dept. of Commerce |
| 13) Rev. Fr. Arun Jose | Representative of the Management |
| 14) Mr. Joy | Office Superintendent |
| 15) Dr. Sijo Varghese | Alumni Representative |
| 16) Ms. May Joy | External Member, Industrialist |
| 17) Abinand Jayan | Student Representative |
| 18) Mr. Venugopal | PTA Representative |
| 19) Smt. Laly James | External Member |

Dr. Libison K B
IQAC Co-ordinator




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Principal: 0487 2366250
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING HELD ON 2nd DECEMBER 2022

Members Present

1) Dr. Chacko Jose P	Principal
2) Dr. Libison K B	Co-ordinator, IQAC
3) Mr. Melvin Luke George,	Dept. of History
4) Mr. Raveesh Varrier	Dept. of Mathematics
5) Ms. Vineetha Davies	UGC Librarian
6) Dr. Sinto Jacob	Dept. of Chemistry
7) Dr. Jijo Jacob	Dept of Chemistry
8) Dr. Sandhya Jayachandran	Dept. of Chemistry
9) Mr. Jain J Therattil	Dept. of Zoology
11) Dr. Atheetha K Unni	Dept. of English
12) Ms. Nanet Joy,	Dept. of Commerce
13) Rev. Fr. Arun Jose	Representative of the Management
14) Mr. Joy	Office Superintendent

Minutes of the Meeting

The meeting started with a silent prayer. IQAC co-ordinator welcomed the gathering

1. Alumni Meet:
 - Discussed plans for organizing an alumni meet to reconnect with former students.
 - Planned activities and coordinated with alumni associations.
2. Signing of MOUs:
 - Reviewed and approved various Memorandums of Understanding (MOUs) with other institutions or organizations.
 - Discussed the scope and benefits of each MOU.
3. Social Outreach Programs:
 - Reviewed ongoing social outreach programs and planned new initiatives.
 - Coordinated with departments and external partners for effective implementation.



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4. Certificate Courses:

- Discussed the introduction of new certificate courses to enhance student skills and employability.
- Identified potential courses and planned the implementation process.

5. National and International Seminars:

- Planned seminars on relevant topics to provide additional learning opportunities for students and faculty.
- Identified speakers and finalized dates for the seminars.

The meeting ended with a vote of thanks by Dr. Sinto Jacob, IQAC Joint co-ordinator at 4.30 pm

Action Taken Report:

- 26th January 2023: Mega Alumni Meet successfully organized, fostering alumni relations and engagement.
- Signed MOU with ExcelR: Collaboration on raising excellence in emerging software technologies.
- 19th December 2022: Social outreach program by the Department of Commerce (BCom Banking) in collaboration with St. Christina's Home, Pullazhi, Thrissur.
- Certificate Course on Aquarium Management: Initiated to provide specialized skills to interested students.
- 17th January 2023: Seminar on the Intellectual Property Act conducted, enhancing awareness and knowledge among participants.
- Aloy Music Band Selection: Selection process initiated for the Aloy Music Band.

Dr. Libison K B
IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE – IQAC MEETING

Sir/Madam

There will be an IQAC meeting at 3.15 pm on 1st February 2023 at IQAC Office. All members may kindly make it convenient to attend the meeting.

Agenda:

1. Certificate Course
2. Add-On Courses
3. Cell Activities
4. Initiative for Life Long Learning Centre
5. Importance of Kole Wetlands Studies
6. Any other relevant mater

Members

- | | |
|-----------------------------|----------------------------------|
| 1) Dr. Chacko Jose P | Principal |
| 2) Dr. Libison K B | Co-ordinator, IQAC |
| 3) Mr. Melvin Luke George, | Dept. of History |
| 4) Mr. Raveesh Varrier | Dept. of Mathematics |
| 5) Ms. Vineetha Davies | UGC Librarian |
| 6) Dr. Sinto Jacob | Dept. of Chemistry |
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| 9) Mr. Jain J Therattil | Dept. of Zoology |
| 11) Dr. Atheetha K Unni | Dept. of English |
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| 13) Rev. Fr. Arun Jose | Representative of the Management |
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IQAC Co-ordinator




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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING HELD ON 1st FEBRUARU 2023

Members Present

1) Dr. Chacko Jose P	Principal
2) Dr. Libison K B	Co-ordinator, IQAC
3) Mr. Melvin Luke George,	Dept. of History
4) Mr. Raveesh Varrier	Dept. of Mathematics
5) Ms. Vineetha Davies	UGC Librarian
6) Dr. Sinto Jacob	Dept. of Chemistry
7) Dr. Jijo Jacob	Dept of Chemistry
8) Dr. Sandhya Jayachandran	Dept. of Chemistry
9) Mr. Jain J Therattil	Dept. of Zoology
11) Dr. Atheetha K Unni	Dept. of English
12) Ms. Nanet Joy,	Dept. of Commerce
13) Rev. Fr. Arun Jose	Representative of the Management
14) Mr. Joy	Office Superintendent

Minutes of the Meeting

The meeting started with a silent prayer. IQAC co-ordinator welcomed the gathering

1. Certificate Courses:
 - Discussed the introduction of new certificate courses to enhance student skills and employability.
 - Reviewed existing certificate courses and their effectiveness.
2. Add-On Courses:
 - Evaluated the need for additional add-on courses to supplement the regular curriculum.
 - Discussed the relevance and demand for various add-on courses.
3. Cell Activities:
 - Reviewed activities of various cells such as the Women Cell, Anti-Ragging Cell, etc.
 - Planned future activities and initiatives to enhance student welfare and campus life



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4. Initiative for Life Long Learning Centre:

- Discussed the importance of lifelong learning in college for individuals of all ages, from 18 to 100 years old.
- Various strategies were proposed to promote lifelong learning in college, including:
- Offering flexible learning options, such as evening classes, weekend workshops, and online courses, to accommodate learners with diverse schedules and commitments.
- Creating a supportive learning environment that encourages curiosity, experimentation, and collaboration among students, faculty, and the community.
- Establishing partnerships with local businesses, industries, and cultural institutions to provide students with real-world learning experiences and networking opportunities.

5. Importance of Kole Wetlands Studies:

- A comprehensive discussion ensued regarding the significance of Kole Wetlands, emphasizing its role in maintaining ecological balance, supporting biodiversity, and providing numerous ecosystem services.
- Several strategies were proposed to promote Kole Wetlands studies, including:
- Developing interdisciplinary courses and workshops on Kole Wetlands studies, involving experts from various fields such as environmental science, ecology, and conservation biology.
- Organizing field trips and excursions to Kole Wetlands for students of all ages, providing hands-on learning experiences and fostering a deeper appreciation for the environment.


6. Academic and Administrative Audit.

- It was also discussed that as part of the transformation process, an academic and administrative audit should be conducted to assess the effectiveness and efficiency of current practices. The audit aims to identify areas for improvement and develop recommendations for enhancing the overall learning experience and administrative operations of the college.

The meeting ended with a vote of thanks by Dr. Sinto Jacob, IQAC Joint co-ordinator at 5.00 pm

Dr. Libison K B
IQAC Co-ordinator




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Action Taken Report:

- Certificate Course for Soft Skills: Initiated by the Multimedia Department to enhance students' soft skills.
- Add-On Course on Film Studies: Introduced to provide students with a deeper understanding of the film industry and related topics.
- 12th February 2022: Inauguration of the Women Cell and a motivational talk conducted to inspire and empower female students.
- An action plan was developed to implement the proposed strategies, which includes forming a task force to oversee the audit process, conducting a comprehensive review of academic programs and administrative processes, and developing a plan for implementing audit recommendations.
- Conducted a needs assessment survey to identify the learning needs and preferences of students and community members.
- Developed a comprehensive plan to integrate lifelong learning principles into the college curriculum, pedagogy, and campus culture.

Dr. Libison K B
IQAC Co-ordinator




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